



IIA NZ Events and COVID-19

IIA NZ takes a practical and proactive approach to planning and running events. The Institute's priority is the health and safety of members, those that present and contribute to events, event attendees, and staff that work at the host venues.

IIA NZ plans for the uncertainty of COVID-19 and decisions regarding events are guided by advice from the Ministry of Health and other experts. Our goal is to ensure members can continue to enjoy the networking and professional development opportunities on offer, whilst remaining safe.

All in-person courses and events will be run in accordance with the [COVID-19 Protection Framework \(traffic lights\)](#).

IIA NZ Courses and Events at ORANGE

- Face masks are encouraged at our events and courses. Some host venues may require the use of a face mask.
- We will monitor updates from the NZ government as the situation develops and communicate with you directly if your attendance at a course or event is affected.
- If you register for in-person course and/or event you also agree to adhere to our safety measures in place to mitigate the risk of spreading Covid-19 (outlined below). These measures are based on NZ Government guidance around good hygiene practices and contact tracing.
- If you are unwell, have any Covid-19 symptoms, or are awaiting a Covid-19 test result, please do not attend the course or event. Contact the IIA NZ office to discuss your options.
- Requirements imposed by venues are in addition to those stipulated above. These will be outlined with the course/event information.

Safety Measures

- We will maintain attendance lists for contract tracing & record keeping purposes. Even if you have registered online, it is essential that we record all attendees rather than just those who registered. We ask that each attendee signs in on arrival (or asks an IIA NZ representative to sign them in).
- Hand sanitiser and face masks will be available, and we encourage good hygiene practices at all times.

Conditions of Entry

You should not participate in any gatherings if you have COVID-19 symptoms or if you need to be in isolation for any reason.

This is for the health and well-being of all guests, attendees, presenters, and staff.

Please see the following websites for further information and guidance on COVID-19:

- [Ministry of Health](#)
- [NZ Government - COVID-19 Website](#)

For our cancellation policy, please see our [terms and conditions](#).

